

# Special Event Tax Collection Report and Payment Coupon

Form IDOR-6-SETR (R-03/16)



## Read this first

Exhibitors: All exhibitors making sales in Illinois are required to report and pay all tax due based on their total receipts within ten (10) days of the close of the exhibit. The current tax rate for the location of the special event is printed on the coupon to assist you in calculating your tax due. If you have questions, call us at (847)294-4475 .

Event coordinators: Please distribute this form to each exhibitor making sales at your special event.

## Special Event Information

ART IN BLOOM - CANTIGNY FINE ART FESTIVAL -  
WHEATON

Start Date: June 16, 2018

1S151 WINFIELD RD WHEATON  
IL 60189-3353

End Date: June 17, 2018

02250007

14632-18688

The current tax rate for this event is 7%.

## Please complete the following coupon and send it with your payment to:

COLLECTION SUPPORT  
ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19035  
SPRINGFIELD IL 62794-9035

Make your payment payable to the Illinois Department of Revenue.



## Illinois Department of Revenue Special Event Tax Payment Coupon

Form IDOR-6-SETR (R-03/16)

(133)

Mail completed form to:  
COLLECTION SUPPORT  
ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19035  
SPRINGFIELD IL 62794-9035

02250007

ART IN BLOOM - CANTIGNY FINE ART FESTIVAL -  
WHEATON

14632-18688

June 16, 2018 - June 17, 2018

### Step 1: Identify yourself

Business name: \_\_\_\_\_ Telephone no. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_ Social Security no. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ FEIN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

<Other no.> \_\_\_\_\_

Email address: \_\_\_\_\_

### Step 2: Figure your tax due

Sales Related Taxes \$ \_\_\_\_\_ X 0.07 = \$ \_\_\_\_\_

Total receipts                      Current Tax Rate for this Location                      Amount tax due

005 005 001463218688 730 063018 ? 00000000000000

# Notice for Special Event



May 17, 2018



Letter ID: L0693906032

EM EVENTS  
ATTN: ERIN MELLOY  
PO BOX 4332  
NAPERVILLE IL 60567-4332

For ART IN BLOOM - CANTIGNY FINE ART FESTIVAL - WHEATON, you have been identified as the person who promotes, organizes, or provides retail selling space for concessionaires or other types of sellers. When a vendor sells general merchandise to the public at fairs, art shows, festivals, flea markets, and other similar events, Illinois sales and use taxes are due.

1) You are required to file a report with us for each vendor (whether selling as a business or as a hobby) at your event. The report must be filed no later than the 20th day of the month following the last day of your event and include the following information:

- name of vendor's business
- name of the person or persons engaged in the vendor's business
- permanent address of the business
- Illinois Department of Revenue tax account number of the business
- dates and location of the event

*(if available)*

*- email address*

Please email this information to us as a spreadsheet file attached to an email. This email and attachment should be sent to [rev.specialevents@illinois.gov](mailto:rev.specialevents@illinois.gov). If you cannot email the information, mail your response to: Special Events, Illinois Department of Revenue, PO Box 19035, Springfield IL 62794-9035.

2) Please distribute a copy of the enclosed Form IDOR-6-SETD, Special Event Tax Collection Report and Payment Coupon, to each vendor making sales at your special event. Each vendor is required to complete the report and pay Illinois Sales Tax from the special event.



ILLINOIS DEPARTMENT OF REVENUE

**Special Event Coordinator**  
Field Compliance Division

Special Events  
P.O. Box 19035  
Springfield, IL 62794-9035

Phone: 847 294-4475  
Fax: 847 294-4214

# Special Event Tax Collection Report and Payment Coupon

Form IDOR-6-SETR (R-03/16)



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Event coordinators: Please distribute this form to each exhibitor making sales at your special event.

## Special Event Information

GENEVA FINE ARTS FAIR - GENEVA

Start Date: July 27, 2018

100 S 3RD ST GENEVA IL  
60134-2767

End Date: July 28, 2018

04500016

18041-16736

The current tax rate for this event is 8%.

## Please complete the following coupon and send it with your payment to:

COLLECTION SUPPORT  
ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19035  
SPRINGFIELD IL 62794-9035

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## Illinois Department of Revenue Special Event Tax Payment Coupon

Form IDOR-6-SETR (R-03/16)

(133)

Mail completed form to:  
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ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19035  
SPRINGFIELD IL 62794-9035

04500016

GENEVA FINE ARTS FAIR - GENEVA

18041-16736

July 27, 2018 - July 28, 2018

### Step 1: Identify yourself

Business name: \_\_\_\_\_ Telephone no. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_ Social Security no. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ FEIN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

<Other no.> \_\_\_\_\_

Email address: \_\_\_\_\_

### Step 2: Figure your tax due

Sales Related Taxes \$ \_\_\_\_\_ X  $\frac{0.08}{\text{Current Tax Rate for this Location}}$  = \$ \_\_\_\_\_  
Total receipts Amount tax due

005 005 001804116736 730 073118 9 000000000000

# Notice for Special Event



May 17, 2018



Letter ID: L2044139888

EM EVENTS  
ATTN: ERIN MELLOY  
PO BOX 4332  
NAPERVILLE IL 60567-4332

For GENEVA FINE ARTS FAIR - GENEVA, you have been identified as the person who promotes, organizes, or provides retail selling space for concessionaires or other types of sellers. When a vendor sells general merchandise to the public at fairs, art shows, festivals, flea markets, and other similar events, Illinois sales and use taxes are due.

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- permanent address of the business
- Illinois Department of Revenue tax account number of the business
- dates and location of the event

*(if available)*

*- email address*

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